

Passive Present Perfect

A man and a woman talk about a conference.

Advanced English - Sound Grammar

C1 Lesson 10 Conversation 2



Part 1: Listen to the conversation and answer the questions.

1	What has already been booked for the conference?	2	What does the man suggest for the food?	3	What is the woman going to do about the man's suggestion?
a	The hotel	a	A three-course meal	a	Look into it
b	The transportation	b	A buffet	b	Ignore it

Part 2: Complete the blanks with the words in the column to the right.

Man: _____ looking with the conference?	1	everything / How / is
Woman: Good, the hotel _____, and the	2	been / booked / has
invitations _____.	3	sent / have / out / been
Man: _____ been confirmed yet?	4	the / Have / speakers
Woman: Yes, _____ has confirmed.	5	but / all / one
Man: What about the caterer? Food _____ at	6	very / is / important
an _____.	7	this / like / event
Woman: A contract _____ a local restaurant to	8	by / signed / been / has
provide food, but the menu has _____ on yet.	9	been / not / decided
Man: Well, if I _____, I recommend a	10	say / have / my
buffet. _____.	11	loves / that / Everyone
Woman: Noted, Sir. I will _____.	12	into / look / it
Man: Great. Thanks for _____.	13	me / posted / keeping

Bonus: Go online to ello.org/book to hear the audio for this conversation and many more!

Answer Key

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A man and a woman talk about a conference.

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Part 1: Listen to the conversation and answer the questions.

1	What has already been booked for the conference?	2	What does the man suggest for the food?	3	What is the woman going to do about the man's suggestion?
a	The hotel	a	A three-course meal	a	Look into it
b	The transportation	b	A buffet	b	Ignore it

Part 2: Complete the blanks with the words in the column to the right.

Man: How is everything looking with the conference?	1	everything / How / is
Woman: Good, the hotel has been booked, and the	2	been / booked / has
invitations have been sent out.	3	sent / have / out / been
Man: Have the speakers been confirmed yet?	4	the / Have / speakers
Woman: Yes, all but one has confirmed.	5	but / all / one
Man: What about the caterer? Food is very important at	6	very / is / important
an event like this.	7	this / like / event
Woman: A contract has been signed by a local restaurant to	8	by / signed / been / has
provide food, but the menu has not been decided on yet.	9	been / not / decided
Man: Well, if I have my say, I recommend a buffet.	10	say / have / my
Everyone loves that.	11	loves / that / Everyone
Woman: Noted, Sir. I will look into it.	12	into / look / it
Man: Great. Thanks for keeping me posted.	13	me / posted / keeping

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